

**SCHOOL COMMITTEE MEETING MINUTES
WEDNESDAY, JANUARY 12, 2022
7:00 PM
COMMUNITY ROOM, ROBBINS BUILDING
AND REMOTE ZOOM ACCESS**

Present – School Committee: Amanda Comperchio, Jack Huntress, Eva Mostoufi
Present via Zoom – School Committee: Carrie Patel, Sara Wilson
Present – School Administration: James O’Shea, Superintendent; Mary O’Regan, Assistant to the Superintendent
Present via Zoom – School Administration: Lori Bruce, Director of Student Support Services; Dennet Sidell, Elementary Principal; Matt Mehler, Middle School Principal; Lauren Sawyer, Nurse; Andy Paquette, Business Office Consultant

Per Governor Baker’s order suspending certain provisions of the Open Meeting Law, G.L. c. 30A sec. 20, members of the public can access the meeting via live stream at:

Topic: School Committee 1-12-22
Time: Jan 12, 2022 07:00 PM Eastern Time (US and Canada)
Join Zoom Meeting
<https://carlisle-k12-ma-us.zoom.us/j/87629717500?pwd=QW9UUVVgzVXo2SHNjeTU2TTVmUHFSQT09>
Meeting ID: 876 2971 7500
Passcode: 989955

I. Call to Order

Mr. Huntress called the meeting to order at 7:02 PM and announced the meeting was being recorded.

II. Review/Approve Minutes

A motion was made by Ms. Comperchio to approve the minutes of the Carlisle School Committee meeting from December 8, 2021 as presented. The motion was seconded by Ms. Patel. The motion passed unanimously.

Vote: Comperchio, aye; Huntress, aye; Mostoufi, aye; Patel, aye; Wilson, aye.

A motion was made by Ms. Comperchio to approve the minutes of the Carlisle School Committee Policy Subcommittee meetings from August 23, 2021, October 20, 2021, November 2, 2021 and November 10, 2021 as presented. The motion was seconded by Ms. Patel. The motion passed unanimously.

Vote: Comperchio, aye; Huntress, aye; Mostoufi, aye; Patel, aye; Wilson, aye.

III. Information/Discussion Items

- A. [COVID Update](#) – Mr. O’Shea shared slides highlighting recent COVID activities and modifications to the district’s approach to COVID. The COVID dashboard has been

posted on the homepage of the website. This will be updated every Monday, Wednesday and Friday. We have had more students, faculty, and staff participating in Pooled Testing than in previous weeks. Mr. O'Shea continues to stress the importance of monitoring symptoms and staying home if sick. Lauren Sawyer, CPS Nurse, explained that decisions are being made with the well being of students and staff in mind. The Test & Stay program is not yielding positive cases and contact tracing has not been helpful in recent days. Ms. Bruce thanked the nursing staff for their continued work. Mr. O'Shea also noted that there are no plans to move to remote learning as the state has not given permission for districts to make this change.

- B. Review of Carlisle School Committee Goals 2021-2022 – The Committee reviewed the goals set earlier in the school year and progress made to date. 1) The budget will be discussed later in the meeting. 2) The Policy Subcommittee will present new and revised policies in February or March. 3) The Superintendent's Evaluation will be completed in the spring. 4) COVID response was addressed during the COVID update portion of the meeting. 5) Members of the Master Plan committee will be participating later in the meeting. 6) CTA negotiations are ongoing. 7) Individual and group Professional Development options will be discussed at future meetings. 8) A possible event date for the spring Community Forum on Education will be discussed at the next School Committee meeting. 9) The February School Committee meeting will include a presentation on Special Education. 10) Visioning Subcommittee work will be addressed later in the meeting.
- C. Student Reports – Student Representatives Elisa Angelino, Beckett Johnson, and Maya Soto reported out on the production of Fiddler on the Roof, student council spirit week, upcoming student concerts, and the 8th grade civics projects. Ms. Soto encouraged student involvement in the discussion of mental health and wellbeing issues. The hope is that student views on the subject will be listened to and valued.
- D. Student Mental Health Update – It was noted that students want to be involved in discussions surrounding mental health and be part of the solution for current issues. School psychologists are preparing a presentation for the February School Committee meeting. Staff recognize that these are difficult times and want to do all they can to support students and families.
- E. Elementary School [Writer's Workshop Grade 3 Presentation](#) – Cindy Morris, Grade 3 teacher, presented on the writing curriculum used by the Grade 3 teaching team.
- F. Master Plan input – John Ballantine and Jack Troast joined the meeting to discuss the status of the Master Plan process. In working to create a vision for Carlisle, they are seeking feedback on the goals and recommendations presented. School Committee members are asked to send comments to Mr. Huntress who will consolidate items for review.
- G. Castle Playground Project Update – Brian Waterson provided follow-up information on warranties for playstructures and maintenance of the turf. Fundraising continues in attempts to meet the goal of \$1 million by the spring. A vote on the project is scheduled for later in the meeting.
- H. CEF Grants – Sarah Egerhei presented two grants that the CEF has approved for the school community. The first grant, Techy Teachers, was awarded to Jan Liebman for

assistive technology in the amount of \$1,000. The second grant, Amplify Middle School Voices, was awarded to Marcella Pixley for wireless headset microphones in the amount of \$1,240.36.

- I. Budget Update – A status update on the FY22 Budget was presented by Andy Paquette. The district budget is currently in a positive state and does not anticipate any events to move the budget into an adverse position. Mr. O'Shea received guidance prior to the holiday break from the Finance Committee that the FY23 Budget increase needed to be cut down so as not to exceed 3%. The FY23 Budget was reviewed and items that could be cut without impacting the student experience were identified. At this time there is no need for the school committee vote on the budget adjustments.
- J. Staff Requests to Enroll Children at CPS – The deadline for staff to submit requests is April, but the goal is to start the discussion now and vote at the next School Committee meeting on the current request to aid in planning for the 22-23 school year. Meghan Cox, grade 3 teacher, has submitted a request for her twins to enroll in kindergarten for the 22-23 school year. Projected enrollment for kindergarten for next school year is 60-62 students.

IV. Superintendent's Update

One of the School Committee goals for the 21-22 school year focuses on Visioning Subcommittee work. Mr. O'Shea noted that the anti-racist and anti-biased work that is underway in the district is not reflected in the Mission Statement or Portrait of a CPS Graduate. Subgroups of the DEICAC and other stakeholders are reviewing both documents to provide recommendations for edits and/or additions. Any recommendations received will be brought to all stakeholders for discussion and review. The town has received ARPA funds and the following list has been submitted as possible uses for ARPA funds: Wilkins Building HVAC project, Water Filtration System, Programs for student Social Emotional Supports, Tier II Tutor, Corey Building Dining Area HVAC/AC. It was noted that other town departments are submitting funding requests as well. The Facilities Director position has been posted and a search committee is being created. Previously donated IT items were used for refugee families and we have received a request for additional donations to assist additional families. CTA negotiations continue. Next week there will be a Policy Subcommittee meeting and joint SESC/SEPAC meeting. LEPC meetings are held every other week. Work has begun on the 2021 Town Report. Fiddler on the Roof in-school and community performances will be held at the end of the week. Mr. O'Shea pointed out that the electric charging spots may be filled by fossil fuel cars during the school day due to the parking lot capacity. There is no school on Monday, January 17th in observance of Martin Luther King, Jr. Day.

V. Members'/Committee Reports as Needed

- A. Carlisle Housing Production Plan Committee – Amanda Comperchio will serve as the School Committee liaison to this committee.
- B. Regional Committee – The Regional Committee continues working on their budget. Due to the uptick in COVID cases the size of pools in pooled testing has been reduced. A new mid-term schedule was created to allow for more flexibility. Sports are continuing as there has been no detection of team transmission. There is an upcoming DEI school committee training. CCHS

SEPAC is engaging in discussion surrounding literacy. CCHS student Carlisean Corrine Herr was named the Gatorade Player of the Year for volleyball.

- C. Policy Subcommittee – The next meeting of the subcommittee is scheduled for Wednesday, January 19, 2022.
- D. Special Education Subcommittee (SESC) – A joint meeting of the subcommittee and SEPAC is scheduled for Thursday, January 20, 2022.

VI. Communications/Correspondence – There were no communications or correspondence.

VII. Warrants

- A. Payroll Warrant 22PR12; \$394,747.03
- B. Payroll Warrant 22PR13; \$400,094.66
- C. Payroll Warrant 22PR14; \$371,206.31
- D. Accounts Payable Warrant 22SE12; \$73,513.98
- E. Accounts Payable Warrant 22SE13; \$93,550.88
- F. Accounts Payable Warrant 22SE14; \$16,288.27

VIII. Action Items

- A. Castle Playground Project Vote – Ms. Wilson made a motion to accept the project and timeline as presented and if the project timeline should change the Castle Playground Committee is asked to bring the project back to the School Committee for review. Ms. Mostoufi seconded the motion and the motion passed unanimously.
Vote: Comperchio, aye; Huntress, aye; Mostoufi, aye; Patel, aye; Wilson, aye.
- B. Acceptance of CEF Grants
 - a. A motion to waive usual practice of a first reading and vote at this meeting on acceptance of the CEF Grants as presented was made by Ms. Comperchio and seconded by Ms. Patel. The motion passed by a roll call vote.
Roll Call Vote: Comperchio, aye; Huntress, aye; Mostoufi, aye; Patel, Wilson abstained.
 - b. A motion to approve two CEF Grants, Techy Teachers for assistive technology in the amount of \$1,000 and Amplify Middle School Voices for wireless microphones in the amount of \$1,240.36 was made by Ms. Comperchio and seconded by Ms. Mostoufi. The motion passed by a roll call vote.
Roll Call Vote: Comperchio, aye; Huntress, aye; Mostoufi, aye; Patel, Wilson abstained.

IX. Public Comments – There were no public comments.

X. Adjournment

A motion to adjourn the meeting was made by Ms. Mostoufi and seconded by Ms. Wilson. The motion passed and the meeting adjourned at 9:29 PM.
Roll Call Vote: Comperchio, aye; Huntress, aye; Mostoufi, aye; Patel, aye; Wilson, aye.

Respectfully Submitted
Mary O'Regan
Assistant to the Superintendent
January 12, 2022

List of Documents Viewed and/or Reviewed:

CSC Meeting Minutes

December 8, 2021

Policy Subcommittee Meeting Minutes

August 23, 2021

October 20, 2021

November 3, 2021

November 10, 2021

COVID Update

Carlisle School Committee 2021-2022 Goals

Writer's Workshop Grade 3 Presentation

Warrants

Payroll Warrant 22PR12; \$394,747.03

Payroll Warrant 22PR13; \$400,094.66

Payroll Warrant 22PR14; \$371,206.31

Accounts Payable Warrant 22SE12; \$73,513.98

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