

Carlisle Governance Task Force Minutes for Meeting of January 10, 2022

The meeting was held remotely by Zoom with no physical location, and was called to order at 9:00am. As the meeting was held remotely, all votes as noted below were taken by roll call.

Present: Chair Rebekah Vieira (joined at 9:05am, left at 9:21am), Vice-Chair Vanessa Moroney, Members Paul Anagnostopoulos, Jim Bohn, Brian Cruise and RJ Mathew (joined at 902am). Member Kyle Dalbec were absent. Vice-Chair Moroney continued to chair the meeting even after the arrival of Chair Vieira.

All draft minutes referenced herein are found at:

<https://carlislema.sharepoint.com/:f:/r/sites/GovernanceTaskForce/Shared%20Documents/Governance%20Task%20Force%20Public%20Documents/Agendas,%20Minutes,%20Videos/Minutes%20-%20draft?csf=1&web=1&e=SloLft>

All public documents of the Task Force are found at:

<https://carlislema.sharepoint.com/:f:/r/sites/GovernanceTaskForce/Shared%20Documents/Governance%20Task%20Force%20Public%20Documents?csf=1&web=1&e=grdx8y>

AGENDA ITEM: MINUTES

- Minutes of November 29, 2021
 - The draft minutes were reviewed, with no revisions proposed.
 - Member Anagnostopoulos motioned to approve the minutes as drafted, with Member Bohn seconding. Vote could not be taken as Member Bohn was not present at that meeting.
 - Member Anagnostopoulos motioned to approve the minutes, with Chair Vieira seconding. There was no discussion of this motion, which was voted as follows:
 - Yes: Chair Vieira, Vice-Chair Moroney, Members Anagnostopoulos, Dalbec (via prior email) and Mathew
 - Abstain: Members Bohn and Cruise
 - No: None
 - Vote carried 5-0
- Minutes of December 3, 2021
 - The draft minutes were reviewed, with revisions proposed.
 - Chair Vieira motioned to accept the minutes as revised, with Member Mathew seconding. There was no discussion of this motion, which was voted as follows:
 - Yes: Chair Vieira, Members Anagnostopoulos, Bohn, Cruise and Mathew
 - Abstain: Vice-Chair Moroney
 - No: None
 - Vote carried 5-0

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- Minutes of December 6, 2021
 - The draft minutes were reviewed, with no revisions proposed.
 - Member Anagnostopoulos motioned to approve the minutes as drafted, with Member Bohn seconding. There was no discussion of this motion, which was voted as follows:
 - Yes: Chair Vieira, Vice-Chair Moroney, Members Anagnostopoulos and Bohn
 - Abstain: Members Cruise and Mathew
 - No: None
 - Vote: 4-0

Chair Vieira left the meeting at 9:21am

The minutes of December 9, 2021 and December 16, 2021 were not acted upon due to the absence of Chair Vieira, as a quorum for those meeting dates was no longer present.

- Minutes of December 20, 2021
 - The draft minutes were reviewed, with no revisions proposed.
 - Member Bohn motioned to approve the minutes as drafted, with Member Cruise seconding. There was no discussion of this motion, which was voted as follows:
 - Yes: Vice-Chair Moroney, Members Anagnostopoulos, Bohn and Cruise
 - Abstain: Member Mathew
 - Vote: 4-0
- Minutes of January 3, 2022
 - The draft minutes were reviewed, with no revisions proposed.
 - Member Anagnostopoulos motioned to approve the minutes as drafted, with member Mathew seconding. There was no discussion of this motion, which was voted as follows:
 - Yes: Vice-Chair Moroney, Members Anagnostopoulos, Bohn, Cruise, Dalbec (via prior email) and Mathew
 - Vote: 6-0
- Minutes of January 6, 2022
 - The draft minutes were reviewed, with no revisions proposed.
 - Member Mathew motioned to approve the minutes as drafted, with member Anagnostopoulos seconding. There was no discussion of this motion, which was voted as follows:
 - Yes: Vice-Chair Moroney, Members Anagnostopoulos, Bohn, Cruise, Dalbec (via prior email) and Mathew
 - Vote: 6-0

AGENDA ITEM: THIRD ROUND INTERVIEW UPDATES

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There was discussion of the Open Meeting Law implications of using OneNote during a remote meeting as a “whiteboard” function. There was consensus not to continue with OneNote until Town Counsel had been asked about the legal implications, including with respect to how often drafts of the OneNote needed to be saved as separate public records. Vice-Chair Moroney requested that Member Cruise coordinate with Chair Vieira to obtain clarification from Town Counsel. Until this issue was resolved, there was consensus to not breakdown third round interview feedback by topic.

Vice-Chair Moroney and Member Bohn provided an update regarding scheduling an interview with Nathan Brown. Member Bohn also indicated that he was awaiting a response to questions from Mr. Patel of the Personnel Board. Member Cruise provided an update on efforts to contact Chair Snell of the Zoning Board of Appeals.

CONCLUSION

Member Anagnostopoulos made a motion to adjourn the meeting, with Member Mathew seconding. There was no discussion of this motion, which was voted as follows:

- Yes: Vice-Chair Moroney, Members Anagnostopoulos, Bohn, Cruise and Mathew
- Vote 5-0

The meeting was adjourned at 10:54am.

Minutes approved: February 10, 2022

Drafted by Member Cruise