

Carlisle Police Station Building Renovation Committee (PSBRC)

Date: 9.January.2026

Time: 11:00 AM

Meeting Location: Clark Room, Town Hall & Virtual

Project:

Carlisle Police Station Addition/Renovation

41 Lowell Street

Carlisle, MA 01741

Meeting Participants:

Name	Affiliation	Present	E-Mail
Neil Joyce	CMS	Y	neil@cms-ma.com
Steven J. Vaccaro	CMS	Y	steve@cms-ma.com
Suzanne Spinney	PSBRC	Y	srspinney@verizon.net
Bill Risso	PSBRC	Y	brisso@carlislema.gov
Jerry Lerman	PSBRC	Y	jeromelerman@gmail.com
Alan Lewis	PSBRC	Y	allod@comcast.net
Andrew Amendola	CPD	Y	aamendola@carlislepolice.com
Ryan McLane	TOC	Y	rmclane@carlislema.gov

*Also in attendance, Cynthia Sorn, Carlisle Mosquito reporter

Abbreviations:

TOC – Town of Carlisle (town administration)

CPD – Carlisle Police Department

PSBRC – Police Station Building Renovation Committee

CMS – Construction Monitoring Services, Inc. (Owner’s Project Manager)

MEETING MINUTES:

- The meeting minutes from the last meeting on 12.Dec.2025 were unanimously approved.
- CMS provided an update on the project, current budget financial information, and as well as a look ahead at activities in the coming weeks. Exterior site work has been suspended until spring. Plumbing work in the locker rooms and HVAC work in the attic eaves is proceeding. The basement concrete floor will be infilled/repared next week.
- A test pit was dug in the new garage area, revealing more contaminated soil and water. To partially offset the cost of contaminated soil removal and de-watering, a revised footing/foundation design for the garage has been proposed by the architect and is under consideration and cost review by the general contractor.

OPEN ITEMS

1. The TOC will investigate the presence of radon in the police station separately from this project. Radon testing will be arranged and, if necessary, a radon remediation system will be installed.
2. The TOC will arrange for water testing to assess the water quality in the building. Depending on the results, a water filtration system may be added to the water softening system currently under consideration.

NEXT MEETING: Our next meeting is scheduled for **Friday, 6.February.2026, at 11:00 am.**