

ARPA Committee Meeting Minutes

January 8, 2024 at 1:00PM

Zoom Teleconference

Attendees:

Kate Reid
Scott Triola
John Kaufman

Other:

Alison Saylor – Friends of Center Park President
Christina Christodouloupoulos – Environmental Sustainability Committee Co-Chair
Andrew Amendola – Carlisle Police Chief
Andy Booth – Carlisle Deputy Police Chief
Ryan McLane – Town Administrator

Review and approve prior meeting minutes

- Minutes for the December 11, 2023 ARPA meeting were reviewed and approved. Vote 3-0.

Review new ARPA requests

Police Station Design

Town Administrator reviewed request to approve \$103,250 in ARPA funds for the Police Station Renovation Redesign project. See attached request.

ARPA Committee asked if the Select Board supported this request and Town Administrator confirmed that Select Board had discussed using ARPA funds for this purpose and are making the request.

ARPA Committee agreed that this would be an appropriate use of ARPA funds and would support the Select Board's decision to approve ARPA funds for this purpose if they considered it a priority. No format vote taken by the ARPA Committee, but Scott Triola would communicate this position to the Select Board.

Town Hall Showcase Native Garden

Christina Christodouloupoulos reviewed an ARPA request of \$5k submitted by the Environmental Sustainability Committee (ESC) for a Town Hall Showcase Native Garden. See attached request.

The ARPA Committee asked about the timing of the project, potential ongoing maintenance costs and whether the Town Administrator or Select Board had a position on the native garden proposal. The ESC is trying to obtain funding as soon as possible so that plantings may be purchased and installed in the Spring. The funding would only cover the initial plantings for the Spring and there may be supplemental plantings needed in the Autumn and beyond, but that is to be determined. Neither the Town Administrator nor Select Board had taken a position on the proposed native garden.

The ARPA Committee did not take a position on this request at this meeting and will revisit the request at a future meeting.

Center Park Outdoor Table/Seating and Storage Shed

Alison Saylor reviewed two ARPA requests submitted by the Friends of Center Park (FOCP) to purchase 1) ADA Outdoor Table and Seating 2) Garden Tool and Sign Storage shed. See attached requests.

\$9,939 is being requested for the outdoor table and seating and \$9,950 is being requested for the tool and sign storage shed. The ARPA committee asked if other funding sources had been pursued for these projects (e.g. private fundraising). Saylor indicated that FOCP had seen a decline in donations and other funding sources had not been pursued. There some question of whether this project needed approval by the Historical Society, but Saylor didn't think that was needed given the nature of the table/seating and shed. Additional confirmation needed here.

The ARPA Committee did not take a position on this request at this meeting and will revisit the request at a future meeting.

Sigma Tactical Wellness

Chief Amendola presented an overview of the Sigma Tactical Wellness program which provides on-site visit for participating Police Officers to provide nutritional consultation, test metabolic data, and conduct comprehensive physical review by the physician. Chief Amendola's goal with this program is to hell support Officer health and wellness and positively impact individual productivity and performance.

The ARPA Committee asked about the initial and ongoing costs of this program. The cost would be approximately \$800 per Officer. The total is not yet known as this would be a voluntary program and the total cost would depend on the number of Officers who choose to participate. Only full-time officers would be eligible.

No position was taken by the APRA Committee at this meeting. Chief Amendola would provide the committee with additional materials about the program and also submit an ARPA request (only the attached Memo was provided to the ARPA Committee for this meeting).

ARPA Project Status Updates

Scott Triola updated the committee that he was working with Town Accountant to officially close out two projects and return \$15.5k in unused funds to the ARPA account. This includes:

- Project 32191 55824 "Remove PFAS Contamination for Well Water at Town Hall" - \$10,500
- Project 32000 55800 "Procurement Consulting (TMS) - \$5,000

The scope and cost of the Grant Elevator Modernization project (32300 55802) is still in question. This question should be resolved when the Town elevator study is available in March 2024.

Meeting adjourned at 2:35 pm.

Motion made by Kate Reid; seconded by John Kaufman. Motion passed 3-0.

(These minutes include all motions made and votes taken during this ARPA meeting.)

Minutes taken and submitted by Scott Triola.

Minutes approved on April 1, 2024 (2-0 vote).