

Friday, January 30, 2026, 2:00 pm – Town Hall, Clark Room

Meeting of Town Trust Fund Administration Working Group

**Members present (check mark) or absent (circle):**

- ✓ Wendy Gilden
- Ed Heald
- Mahreen Hoda
- Geoffrey Kotowski
- ✓ Christine Stevens
- ✓ Jane Williams

Guests: Gordon Means, Cemetery Committee; Brian Waterson, Carlisle School Committee

**Minutes**

1. Jane moved to approve the November 5 meeting minutes. Wendy seconded.
2. We reviewed the scholarship-related funds with School Committee Chair Brian Waterson.
  - a) The WG wants to ensure that funds would be broadly available to all Carlisle students including those attending home school, private schools, and vocational schools, not just students of CPS and CCHS.
  - b) Brian took an action to consult with various stakeholders in Carlisle's education community (e.g., superintendents, PTO, etc) to see which body has the strongest potential fit. His sense was that the SC is not the proper party to hold and disburse funds.**
  - c) Brian notionally highlighted potential areas of need, such as scholarships for educational trips for students whose families cannot afford travel fees.
3. Review cemetery-related funds with Cemetery Committee chair Gordon Means
  - a) Gordon briefed the WG on the various activities of the Cemetery Committee, including the upcoming warrant to recoup funds previously disbursed for equipment, the grave identification effort, and potential uses of trust funds.
  - b) Gordon favored keeping three separate cemetery funds, rather than consolidating them. Christine will take an action to clear this with the town treasurer.**
  - c) Gordon agreed to prepare a proposal in consultation with his fellow committee members on how the Cemetery Committee would use the funds available to be spent for the maximum benefit of our town cemeteries.**
4. Draft formal statement consolidating funds
  - a) Town counsel advised that the WG will need state approval to consolidate funds into "like" categories. During this meeting, Christine circulated a draft statement for WG members to review, with the ultimate goal of submitting it to SB for approval then town counsel to bring to the AG.
5. Set next meeting date: Feb 5, 5 pm
6. Adjourned at 2:59 pm