

Committee name: Gleason Public Library Trustees

Meeting date: March 9, 2021

Zoom meeting only due to COVID-19

Meeting Minutes

Present: Karen Gettings, Dale Joachim, Martha Feeney-Patten, Maxine Crowther (FoGPL), Christine Stevens, Barney Arnold (SB) and Wanda Avril (Carlisle Mosquito)

Open Session

1. Meeting called to order at 7:01pm.
2. Minutes approved.
3. Director's report
 - a. Budget on track for the year.
 - b. Additional equipment, one-time expenses related to event calendar and museum passes.
 - c. FY22 budget not yet finalized by the Finance Committee.
 - d. Final payment received on the 3yr Manton grant.
 - e. Municipal facilities committee still accepting proposals for an engineering study of the roof and ventilation system.
 - f. No major repairs this winter.
 - g. Plans to hire two individuals for fewer hours as replacement for Marie.
 - h. Curbside and on-site visits increasing.
 - i. Access for All Grant hearing amplifier system installed.
 - j. Gettysburg artifact collection now linked to website; Martha will follow up with the Boston Globe on potential interest.
4. Policy review: privacy policy
 - a. Review of document.
 - b. GLP board voted to accept updates.
5. Maternity leave policy review

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- a. Karen attended the BoS meeting which included discussion of the maternity leave policy.
 - b. Barney: lots of concern regarding the added costs of such policy in the midst of current efforts to hold the budget level.
 - c. Inquiries into the forecast cost estimates given that the state would contribute most (~97%).
6. Fund Raiser update
- a. The fundraising committee when over action item list proposed by Abby on 2/21.
 - b. Recommendation to split the effort into separate fundraising & building committees.
 - c. Inquiries into fundraising website options. Fee-for-service website option could be more interactive.
 - d. Christine reached out to Scott Simpson liaison to MFC.
 - e. Planned agenda for the next meeting to include: a review space study, the establishment of a master timeline, a discussion of Friends' answer on donor list, target amount, town's master plan comments & synergy
7. New items
- a. Full opening to be discussed month to month
8. Next meeting date: April 8th, 2021 at 7pm.
9. Meeting adjourned at 5:57PM.

Minutes prepared by Dale Joachim and approved on April 8th 2021.