

Application to Construct, Repair, Renovate or Demolish a One or Two Family Dwelling

Application#:	Date Issued:	Permit#:	Fees:	Paid By:	Date Paid:
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SECTION 1: SITE INFORMATION

1.1 Property Address: <input style="width: 90%;" type="text"/> Street Address 1.1a Is this an accepted street? <input type="radio"/> Yes <input type="radio"/> No	1.2 Assessors Map & Parcel Numbers: <input style="width: 90%;" type="text"/> Parcel ID							
1.3 Zoning Information: <input style="width: 40%;" type="text"/> <input style="width: 40%;" type="text"/> Zoning District Proposed Use	1.4 Property Dimensions: <input style="width: 40%;" type="text"/> <input style="width: 40%;" type="text"/> Lot Area (Sq Ft) Frontage (ft)							
1.5 Building Setbacks (ft)								
Front Yard <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Required <input style="width: 80%;" type="text"/></td> <td style="width: 50%;">Provided <input style="width: 80%;" type="text"/></td> </tr> </table>	Required <input style="width: 80%;" type="text"/>	Provided <input style="width: 80%;" type="text"/>	Side Yard <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Left / Right Required <input style="width: 80%;" type="text"/> / <input style="width: 80%;" type="text"/></td> <td style="width: 50%;">Left / Right Provided <input style="width: 80%;" type="text"/> / <input style="width: 80%;" type="text"/></td> </tr> </table>	Left / Right Required <input style="width: 80%;" type="text"/> / <input style="width: 80%;" type="text"/>	Left / Right Provided <input style="width: 80%;" type="text"/> / <input style="width: 80%;" type="text"/>	Rear Yard <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Required <input style="width: 80%;" type="text"/></td> <td style="width: 50%;">Provided <input style="width: 80%;" type="text"/></td> </tr> </table>	Required <input style="width: 80%;" type="text"/>	Provided <input style="width: 80%;" type="text"/>
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Required <input style="width: 80%;" type="text"/>	Provided <input style="width: 80%;" type="text"/>							
1.6 Water Supply (M.G.L. § 54): <input type="radio"/> Public <input type="radio"/> Private	1.7 Flood Zone Information: Zone: <input style="width: 60%;" type="text"/> Outside Flood Zone? <input type="checkbox"/> Check if yes	1.8 Sewage Disposal System: <input type="radio"/> Municipal <input type="radio"/> On Site Disposal System						

SECTION 2: PROPERTY OWNERSHIP¹

2.1 Owner¹ of Record:			
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
Name (Print)	City	State	Zip
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	
No. and Street	Phone	Email Address	

SECTION 3: DESCRIPTION OF PROPOSED WORK² (check all that apply)

<input type="checkbox"/> New Dwelling *	<input type="checkbox"/> Existing Building *	<input type="checkbox"/> Repairs(s) *	<input type="checkbox"/> Alteration(s) *	<input type="checkbox"/> Addition *
<input type="checkbox"/> Accessory Building *	<input type="checkbox"/> Demolition *	<input type="checkbox"/> Inlaw Apartment *	<input type="checkbox"/> Home Occupation *	<input type="checkbox"/> Shed/Barn *
<input type="checkbox"/> Wood Stove *	<input type="checkbox"/> Pool (above ground) *	<input type="checkbox"/> Pool (in ground) *	<input type="checkbox"/> Deck *	<input type="checkbox"/> Tent *
<input type="checkbox"/> Retaining Wall *	<input type="checkbox"/> Roof *	<input type="checkbox"/> Siding *	<input type="checkbox"/> Solar *	<input type="checkbox"/> Other * Specify: <input style="width: 80%;" type="text"/>

Brief Description of Proposed Work *²:

SECTION 4: ESTIMATED CONSTRUCTION COSTS

Item	Estimated Costs: (to be completed by permit applicant)	Official Use Only
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1. Building *	\$	<input type="text"/>
2. Electrical	\$	<input type="text"/>
3. Plumbing	\$	<input type="text"/>
4. Mechanical (HVAC)	\$	<input type="text"/>
5. Fire Protection	\$	<input type="text"/>
6. Total Project Cost	\$	<input type="text"/>

Permit Fee = \$12 per \$1,000 of estimated total cost.

Note: Minimum Fee \$50. Additional fees may apply.

Total Construction Cost (from Item 6) = \$0.00

Estimated building permit fee: \$50.00

SECTION 5: CONSTRUCTION SERVICES

5.1 Construction Supervisor License (CSL) Not Applicable

Name of CSL Holder

No. and Street

City/Town

State

Zip

Telephone

Email address

License Number

Expiration Date

List CSL Type (see below)

Type	Description
<input type="checkbox"/> U	Unrestricted (Building up to 35,000 cu. ft.)
<input type="checkbox"/> R	Restricted 1 & 2 Family Dwelling
<input type="checkbox"/> M	Masonry
<input type="checkbox"/> RC	Roofing Covering
<input type="checkbox"/> WS	Window and Siding
<input type="checkbox"/> SF	Solid Fuel Burning Appliances
<input type="checkbox"/> D	Demolition

5.2 Registered Home Improvement Contractor (HIC) Not Applicable

HIC Company Name or HIC Registrant Name

No. and Street

City/Town

State

Zip

Telephone

HIC Registration Number

Expiration Date

Email address

SECTION 6: WORKERS' COMPENSATION INSURANCE AFFIDAVIT (M.G.L. c. 152. § 25(6))

Workers' Compensation Insurance affidavit must be completed and submitted with this application. Failure to provide this affidavit will result in the denial of the Issuance of the building permit. **You will be given the opportunity to completed and attach this affidavit when you submit this application.**

Signed Affidavit Attached? Yes * No *

SECTION 7: OWNER¹ OR AUTHORIZED AGENT DECLARATION

By entering my name below, I hereby declare that the statements and information on the foregoing application are true and accurate, to the best of my knowledge and belief. Signed under the pains and penalties of perjury.

Owner's or Authorized Agent's Signature Owner Agent

Date

NOTES:

1. An owner who obtains a building permit to do his/her own work, or an owner who hires an unregistered contractor (not in the Home Improvement Contractor (HIC) Program), will **not** have access to the arbitration program or guaranty fund under M.G.L. c. 142A. Other important information on the HIC Program and Construction Supervisor Licensing (CSL) can be found in 780 CMR Regulations 110.R6 and 110.R5, respectively.

2. When substantial work is planned, provide the information below:

Total floor area (Sq Ft):	<input type="text"/>	Habitable room count:	<input type="text"/>
<i>(including garage, finished basement/attics, decks or porch)</i>		Number of bedrooms:	<input type="text"/>
Gross Living area (Sq Ft):	<input type="text"/>	Number of half/bath:	<input type="text"/>
Number of fireplaces:	<input type="text"/>	Number of decks/porches:	<input type="text"/>
Number of bathrooms:	<input type="text"/>	Enclosed:	<input type="text"/>
Type of heating system:	<input type="text"/>	Open:	<input type="text"/>
Type of cooling system:	<input type="text"/>		

3. "Total Project Square Footage" may be substituted for "Total Project Cost"

