

Municipal Facilities Committee

Minutes of 04/30/2019 Meeting

Submitted by Steve Hinton

Attendees: Jerry Lerman, John Lavery, Kate Reid, Steve Hinton, Rob Fortado (School FM), Steve Bastek (FM)
Also present: Bryan Sorrows after 8:45 am, Pricilla Dumka after 9:00 am.

The meeting began at approximately 8:04 AM.

On motion by SteveH / Kate, the minutes for 4/9, 4/23, 4/24 6PM and 4/24 7 PM were unanimously approved.

The group discussed near term priorities and concluded that the police station renovations and the DPW modernization should be the committee's focus for the Summer.

Steve B offered insights into near term future building maintenance needs including: roof-top HVAC unit replacement, fire station repair/maintenance coordination, and on-going generator installation at DPW. With the fire department's integration of maintenance work with regular duties, a first step should include understanding responsibilities and bringing some structure to maintenance programming. Along those same lines, it will also be necessary to understand maintenance programming for the DPW generator. SteveB's 18 hours per week appear fully utilized.

The quotes (one response with 3 options) for the fire department generator tank replacement were reviewed. SteveB was directed to inquiry as to the incremental costs for the fueling option and the length of the hose provided by the quote vs. the FD preferred hose length. SteveB reported that the new fire chief wants a 7 day generator run time. The fire chief joined the meeting for 5 minutes and stated that a 15 ft hose would be sufficient for refueling and that the ambulance represented the primary need for refueling.

SteveB weekly report of activities:

- 1) Waiting on info from vendors.
- 2) Fire station door repairs are scheduled for May 7th.
- 3) One quote for FD card-access system is ~\$5,500.
- 4) Working on quotes for retaining wall repair at FD
- 5) Obtaining quotes for air bleeding of town hall hot water heating system are in progress.
- 6) Filter and treatment will be needed for town hall circulating water system.
- 7) Working on DPW ventilation plan
- 8) CO sensor is in place at DPW.
- 9) Looking at NO2 sensor option

The all-in cost of chemical analysis for the FD tank removal project were \$612 per sample.

The Town Accountant stopped by for 5 minutes and reported that the BOH check will be approved at Tues night's BOS meeting, the town meeting funds for police station upgrade will not be available until July 1st, and she and Jerry will meet on reporting tomorrow, 5/1.

On motion by John / Kate, the expenditure of up-to \$2.5K for a NO2 monitor for the DPW work area to be paid from department funds if available, otherwise from FY19 warrant article funds, was unanimously approved.

Next meeting will be 8 AM on 5/14/19 since town election is next Tues; Jerry to post.