

BOARD OF SELECTMEN  
Tuesday, April 24, 2018

The Board of Selectmen met on Tuesday, April 24, 2018 at 7:00 p.m. at the Town Hall (Clark Room). Those present were Acting chair Nathan Brown, Kate Reid and Claude Von Roesgen. Kerry Kissinger participated remotely via Skype. -- Luke Ascolillo arrived later in the meeting

In accordance with OML requirements for Remote Participation all votes taken during tonight's meeting shall be by roll call vote.

***Community Input:*** There were no requests

***Treasurer – Sale of Bond Anticipation Notes (BANS):***

The Board of Selectmen met with Kerry Colburn-Dion regarding the Sale of Bond Anticipation Notes for the Public Safety Communications System as authorized by Warrant Article 19 of Annual Town Meeting held on May 2, 2017.

On the motion made by Kate Reid and seconded by Claude Von Roesgen, it was unanimously **VOTED** that Board of Selectmen approve the sale of a Bond Anticipation Note for the purpose of a Public Safety Communications System as authorized by Article 19 of Annual Town Meeting held May 2, 2017. The note will be dated May 2, 2018, will come due March 1, 2019 and will be issued in the amount of \$2,961,100.00 at an interest rate of 1.85% payable to Eastern Bank. *Roll Call Vote: N. Brown-Aye, K. Kissinger, K. Reid-Aye, and C. Von Roesgen -Aye*

***Resignation & Appointments:***

BOARD OF REGISTRARS

On the motion made by Kate Reid and seconded by Claude Von Roesgen, it was unanimously **VOTED** to accept the letter of resignation from Sally Zielinski, Ph.D. with gratitude for her service on the Board of Registrars effective June 30, 2018. *Roll Call Vote: N. Brown-Aye, K. Kissinger, K. Reid-Aye, and C. Von Roesgen -Aye*

LIP REGULATIONS COMMITTEE

On the motion made by Kate Reid and seconded by Claude Von Roesgen, it was unanimously **VOTED** to appoint Madeleine Blake (127 Carleton Rd) to serve as the Planning Board's representative on the LIP Regulations Committee for a one year term that will expire on June 30, 2019. *Roll Call Vote: N. Brown-Aye, K. Kissinger, K. Reid-Aye, and C. Von Roesgen -Aye*

***Town Administrator's Report:***

**1-Finance Committee vacancies** - As of the conclusion of the April 30<sup>th</sup> Town Meeting, three terms on the Finance Committee will be expiring. One has been vacant for some time and Michael Bishop has served three consecutive terms and so cannot be reappointed. Lynne Lipinsky's first term is expiring and she has indicated that she wishes to be reappointed. Notice of Town Board Vacancy will be published in the Mosquito and Town website.

## **2-Declaration of Surplus Property (Hartwell Road)**

Town Counsel has asked that the Board vote to declare these two Hartwell Road land parcels as surplus to the Town's general governmental needs so that Town Meeting can vote to transfer them to the care of the Conservation Commission.

On the motion made by Kate Reid and seconded by Claude Von Roesgen, it was unanimously **VOTED** to declares that: (A) that parcel of land located on Hartwell Road, containing 1.97 acres of land, and shown on Carlisle Assessors Maps as Map 4, Block 23A, Lot 1, and further described at the Middlesex North Registry of Deeds in Book: 20279, Page: 84; and (B) that parcel of land located near Hartwell Road and adjacent to the Lot described above, containing 4.98 acres of land, and shown on Carlisle Assessors Maps as Map 4, Block 23A, Lot 3, and further described at the Middlesex North Registry of Deeds in Book: 20279, Page: 84, is no longer needed for general municipal purposes and recommend that the Town Meeting vote to transfer the care, custody, management and control of the land to the Conservation Commission to be held for conservation purposes. *Roll Call Vote: N. Brown-Aye, K. Kissinger, K. Reid-Aye, and C. Von Roesgen -Aye*

## **3-Disposition of School Surplus Property (Technology)**

The board reviewed a list of technology equipment that the School Department wishes to have the selectmen vote to declare as surplus for the purpose of disposing of it.

Upon the suggestion of Kerry Kissinger, the Board of Selectmen agreed to postpone voting on this matter pending discussions with the Council on Aging to see there is a possible need for refurbished computers among the senior community. Town Administrator will contact the School Department to confirm if the only issue with the 3 year old mac computers on the list is the battery life.

## **4-Boston Brain Tumor Society Bike Ride**

The Boston Brain Tumor Society is again requesting permission to conduct part of its' annual "Ride for Research" bike ride over Carlisle's streets. This would be the 21st annual ride and is scheduled for Sunday, May 17<sup>th</sup>. Attached is a certificate of insurance and information regarding the bicycle route.

Police Chief John Fisher confirmed that there were no concerns and recommended that the Board of Selectmen vote to approve the 21st Annual Boston Brain Tumor Society Bike Ride scheduled for May 17<sup>th</sup> as requested.

On the motion made by Kate Reid and seconded by Claude Von Roesgen, it was unanimously **VOTED** to approve the Boston Brain Tumor Society's request to conduct a portion of its' Sunday, May 20, 2015 bicycle ride in the Town of Carlisle with the understanding that they shall consult with the Police Dept. regarding traffic and roadway safety issues. *Roll Call Vote: N. Brown-Aye, K. Kissinger, K. Reid-Aye, and C. Von Roesgen -Aye*

## ***Green Cemetery Deed Transfer:***

On the motion made by Kate Reid and seconded by Claude Von Roesgen, it was unanimously **VOTED** to transfer land in the public burial ground to Sharon Kling of 466 Cross Street at Green Cemetery Lot D-215, Graves 1, 2 and 3. *Roll Call Vote: N. Brown-Aye, K. Kissinger, K. Reid-Aye, and C. Von Roesgen -Aye*

***Upcoming Meeting Schedule:***

April 30, 2018 - BoS Mtg at 6:30pm(Cafeteria) & Annual Town Mtg, 7:00pm, Corey Auditorium  
May 8, 2018 - Annual Town Election/Regularly scheduled BoS meeting  
May 15, 2018 - BOS Regular Mtg (To be confirmed later)  
May 29, 2018 - BOS Regular Mtg (To be confirmed later)

***Note:*** Luke Ascolillo joined the meeting at 8:10PM

***Traffic Safety Advisory Comm. – Request for Stop sign East St. (eastbound) at Rutland***

The Board of Selectmen met with the Police Chief John Fisher on behalf of the Traffic Safety Advisory Committee (TSAC). This recommendation is based on our review of existing physical conditions and increased volume and speed of traffic which together create an unsafe intersection. Placement of the stop sign in this location addresses safety concerns at the adjacent bus stop, pedestrians, cyclists and motorists in order of vulnerability. TSAC considers stop signs and cross walks and integral part of the Complete Streets project and will incorporate our review and recommendations when appropriate to the project. The installation of the recommended stop sign will be preceded by 2 days of lighted signage announcing the traffic change, notice in the Carlisle Mosquito, and placement of police officers in first few days of the sign's placement. The need for additional public education will be assessed as appropriate.

The speed limit for outbound traffic on East Street at this intersection is currently 25 MPH. This limit is posted just prior to the intersection. Prior to that, outbound traffic is posted at 35 MPH. Speeds for this study were collected at a location between the 25 MPH sign and the intersection itself. In other words, well within the 25 MPH zone.

Of the 2015 vehicles that passed the monitor over the 25 hour period, 1694 were travelling above the speed limit. The 50<sup>th</sup> percentile speed was 36 mph. All of the data collected indicates speed limits are not adhered to for outbound traffic.

Two driveways on the outbound side of East Street just after the Rutland Street intersection are changing configuration. While there was a "gentleman's agreement" previously that the 2 properties share a driveway on the furthest outbound edge of their 2 properties, the new driveways are closer to the center of each property. This brings them much closer to the intersection and reduces the amount of time both the residents as well as outbound operators have to react to each other.

There were 2 collisions at this intersection in 2017. In each case, there was operator error while navigating this intersection.

Trevor Yates of 564 East Street was encouraged by the decision. He indicated difficulty getting out of his driveway because of traffic. He said that school buses will not stop near his driveway because it is too dangerous. The post office declined his request for a mailbox because of the risk.

Other documents reviewed by the selectmen include:

- Google Street View of outbound intersection: The stop sign would be located on the right side of East Street outbound prior to the intersection with Rutland Street.
- Traffic Study during a 25 hour period beginning at 5 PM on April 5<sup>th</sup> and concluding at 6 PM on April 6<sup>th</sup>.

On the motion made by Kate Reid and seconded by Claude Von Roesgen, it was unanimous **VOTED** that Board of Selectmen accept the recommendation of the Traffic Safety Advisory Committee and approve the installation of a Stop sign to be placed at the outbound East Street intersection at Rutland Street subject to the Police Chief providing the Board of Selectmen with an update from the Police Chief six months from installation.

### ***Colonial Power Group – Municipal Aggregation***

The Board of Selectmen met with Mr. Mark Cappadona from Colonial Power Group to discuss the process of potentially selecting a new supplier for its Community Choice Power Supply Program. This Program is a municipal aggregation which enables local government to combine the purchasing power of its residents and businesses to provide them with an alternative to Eversource Basic Service

This Program only affects the supply portion of the monthly bill. It will not affect the delivery portion of your monthly bill. Eversource will continue to deliver the electricity

There is NO PENALTY CHARGE TO OPT-OUT of the Program and return to Eversource Basic Service.

The Board discussed the next steps as follows:

- Next Board of Selectmen Meeting – Review Indicative Pricing provided by Colonial Power Group will be reviewed at the next Board of Selectmen Meeting. CETF will also review indicative pricing as part of the vetting process.
- Updated Indicative Pricing will be reviewed once again by the Town Administrator, Board of Selectmen Designee and CETF. Final selection must be rendering no later than 3 days after receipt of the indicative pricing by executing a contract.
- Notifications to consumers will be mailed ONLY if alternative supplier is selected for the Town of Carlisle including information regarding the opt out option.

### ***Annual Town Meeting Warrant:***

The Board of Selectmen reviewed the April 30, 2018 Annual Town Meeting Motions Booklet and voted whether or not to support each article as follows:

#### **Art. 1-Consent Agenda (Articles 2-8)**

Assigned to Luke A.

Art. 2 – Town Reports
Art. 3 – Salaries of Elected Officials
Art. 4 – Actuarial Valuation of Post-Employment Benefits
Art. 5 – Revaluation
Art. 6 – Real Estate Tax Exemption
Art. 7 – FY 2019 Chapter 90 Authorization
Art.8 – Department Revolving Funds Authorization

On the motion made by Claude Von Roesgen and seconded by Luke Ascolillo, it was unanimously **VOTED** to support Article 1. *Roll Call Vote: N. Brown-Aye, K. Kissinger, K. Reid-Aye, L. Ascolillo-Aye and C. Von Roesgen -Aye*

**Art. 9 – Fiscal Year 2018 Budget Transfers**

Assigned to Nathan B.

On the motion made by Kate Reid and seconded by Luke Ascolillo, it was unanimously **VOTED** to support Article 9. *Roll Call Vote: N. Brown-Aye, K. Kissinger, K. Reid-Aye, L. Ascolillo-Aye and C. Von Roesgen -Aye*

**Art. 10 – Rescind Authorized but Unissued Debt**

Assigned to Kate R.

On the motion made by Kate Reid and seconded by Luke Ascolillo, it was unanimously **VOTED** to support Article 10. *Roll Call Vote: N. Brown-Aye, K. Kissinger, K. Reid-Aye, L. Ascolillo-Aye and C. Von Roesgen -Aye*

**Art.11 – FY19 Operating Budget**

Assigned to: Finance Committee Chair

On the motion made by Kate Reid and seconded by Luke Ascolillo, it was unanimously **VOTED** to support Article 11. *Roll Call Vote: N. Brown-Aye, K. Kissinger, K. Reid-Aye, L. Ascolillo-Aye and C. Von Roesgen -Aye*

**Proposed motion by Carlisle Housing Authority to amend Art. 11**

On the motion made by Claude Von Roesgen and seconded by Luke Ascolillo it was unanimously **VOTED not** to support the proposed amendment by the Housing Authority to Article 11.

*Roll Call Vote: N. Brown-Aye, K. Kissinger, K. Reid-Aye, L. Ascolillo-Aye and C. Von Roesgen –Aye*

**It was further agreed to submit a letter to the Editor for publication in the Carlisle Mosquito week of April 27, 2018 regarding the Board of Selectmen’s opinion/recommendation on the proposed amendment to Article 11 by the Carlisle Housing Authority.**

**Art. 12 – Capital Equipment:**

Assigned to: Kate R.

On the motion made by Luke Ascolillo and seconded by Kerry Kissinger, it was unanimously **VOTED** to support Article 12. *Roll Call Vote: N. Brown-Aye, K. Kissinger, K. Reid-Aye, L. Ascolillo-Aye and C. Von Roesgen -Aye*

**Art.13 – Municipal Facilities**

Assigned to: Municipal Facilities Committee

On the motion made by Kate Reid and seconded by Luke Ascolillo, it was unanimously **VOTED** to support Article 13. *Roll Call Vote: N. Brown-Aye, K. Kissinger, K. Reid-Aye, L. Ascolillo-Aye and C. Von Roesgen -Aye*

**Art. 14 – Animal Control Bylaw**

Assigned to: Dog Control Committee

On the motion made by Kate Reid and seconded by Claude Von Roesgen,, it was unanimously **VOTED** to support Article 14. *Roll Call Vote: N. Brown-Aye, K. Kissinger, K. Reid-Aye, L. Ascolillo-Aye and C. Von Roesgen -Aye*

**Art. 15 – Special Appropriations**

Assigned to: Nathan B.

On the motion made by Kate Reid and seconded by Luke Ascolillo, it was unanimously **VOTED** to support Article 15. *Roll Call Vote: N. Brown-Aye, K. Kissinger, K. Reid-Aye, L. Ascolillo-Aye and C. Von Roesgen -Aye*

**Art. 16 – PEG (Public, Educational, Government) Local Access Appropriation**

Assigned to: Claude

On the motion made by Claude Von Roesgen and seconded by Luke Ascolillo, it was unanimously **VOTED** to support Article 16. *Roll Call Vote: N. Brown-Aye, K. Kissinger, K. Reid-Aye, L. Ascolillo-Aye and C. Von Roesgen -Aye*

**Art. 17 – Approve/Fund Collective Bargaining Agreements**

\* No motion to be presented

**Art. 18 – Accept M.G.L. c.90, § 17C (Speed Limits)**

Assigned to: Luke A

On the motion made by Kate Reid and seconded by Claude Von Roesgen, it was unanimously **VOTED** to support Article 18. *Roll Call Vote: N. Brown-Aye, K. Kissinger, K. Reid-Aye, L. Ascolillo-Aye and C. Von Roesgen -Aye*

**Art. 19 – Capital Funding - Technology**

Assigned to: Nathan

On the motion made by Claude Von Roesgen and seconded by Luke Ascolillo, it was unanimously **VOTED** to support Article 19. *Roll Call Vote: N. Brown-Aye, K. Kissinger, K. Reid-Aye, L. Ascolillo-Aye and C. Von Roesgen -Aye*

**Art. 20 – CPA Annual Recommendations**

Assigned to: Luke

On the motion made by Kate Reid and seconded by Luke Ascolillo, it was unanimously **VOTED** to support Article 20. *Roll Call Vote: N. Brown-Aye, K. Kissinger, K. Reid-Aye, L. Ascolillo-Aye and C. Von Roesgen -Aye*

**Art. 21 – Amend Zoning Bylaws(Temporary Moratorium /Marijuana Establishments**

Assigned to: Planning Board

On the motion made by Kate Reid and seconded by Claude Von Roesgen, it was unanimously **VOTED** to support Article 21. *Roll Call Vote: N. Brown-Aye, K. Kissinger, K. Reid-Aye, L. Ascolillo-Aye and C. Von Roesgen -Aye*

**Art. 22 – Amend Town Bylaws, Section 3.9, Finance Committee**

Assigned to: Kate R.

On the motion made by Kate Reid and seconded by Claude Von Roesgen, it was unanimously **VOTED** to support Article 22. *Roll Call Vote: N. Brown-Aye, K. Kissinger, K. Reid-Aye, L. Ascolillo-Aye and C. Von Roesgen -Aye*

**Art. 23 – Personnel Bylaw**

Assigned to: Nathan B.

On the motion made by Claude Von Roesgen and seconded by Luke Ascolillo it was unanimously **VOTED** to support Article 23. *Roll Call Vote: N. Brown-Aye, K. Kissinger, K. Reid-Aye, L. Ascolillo-Aye and C. Von Roesgen -Aye*

**Art. 24 – Land Transfer**

Assigned to: Nathan B.

On the motion made by Claude Von Roesgen and seconded by Luke Ascolillo it was unanimously **VOTED** to support Article 24. *Roll Call Vote: N. Brown-Aye, K. Kissinger, K. Reid-Aye, L. Ascolillo-Aye and C. Von Roesgen -Aye*

**Art. 25 – CCRSD Capital Project** (Article has been withdrawn)

\* No motion to be presented

**Minutes:** Draft meeting minutes were not available for review and approval this evening.

**Executive Session (Litigation, Non-Union contracts)**

On the motion made by Luke Ascolillo and seconded by Kerry Kissinger, it was unanimously **VOTED** to enter into executive session pursuant to MGL Ch. 30A, §21(a) paragraphs (2) and (3) to discuss strategy with respect to bargaining with non-union personnel and litigation as an open meeting may have a detrimental effect on the Town's bargaining and litigating positions and that afterwards the Board will return to open session only for the purpose of adjournment.

*Roll Call Vote: N. Brown-Aye, K. Kissinger, K. Reid-Aye, L. Ascolillo-Aye and C. Von Roesgen -Aye*