

**Carlisle Council on Aging Board Meeting
Town Hall – Clark Room
April 16, 2019 Minutes**

Board Members Present: Verna Gilbert, Maxine Crowther, Bob Luoma, Reuben Klickstein, Donna MacMullan, Ann Quenin, Jerry Lerman, Walter Hickman

Associate Members Present: Sally Hayen, Ann James

COA Staff Present: David Klein, Angela Smith

Friends Representative: Joanne Forsberg

Guest: Elisabeth Bojarski

The meeting was called to order at 10:30 a.m. by Vice Chair Ann Quenin.

Secretary Minutes: A **motion** was made by Verna Gilbert to accept the March 19 minutes submitted by Verna Gilbert. The motion was seconded and carried by voice vote.

Social Worker Report: David discussed Peter Cullinane's report and commented that the cases he has are very difficult and time-consuming. Many involve housing issues (including homelessness), debt and medical problems.

Outreach and Program Manager Report: A **motion** was made by Verna Gilbert to accept the March 2019 report submitted by Angela Smith. The motion was seconded and carried by voice vote.

- Angela requested more people sign up for upcoming events.
- Angela requested volunteers for Old Home Day on June 22 to throw candy from the van. Jerry Lerman volunteered.
- In the future, Angela will separate hours spent on housing issues from general case management. Without a Housing Coordinator, much of the burden falls on Angela and time spent on these issues needs to be carefully tracked.

Financial and Director's Report: A **motion** was made by Verna Gilbert to accept the April 16, 2019 report submitted by David Klein. The motion was seconded and carried by voice vote.

- David discussed GoGo Grandparent, which helps people without smart phones sign up for Lyft/Uber rides and TRIPP, an organization that puts together training for those new to Lyft/Uber.
- One promising candidate has responded to the COA van driver ad which has been in the Mosquito twice and is on the MCOA web site.
- David discussed the housing issues and homelessness some seniors are having and suggested that the town look at senior tax relief programs. A May agenda should be added for David to do a 15 minute talk on senior tax relief.
- Finances are in good shape; the COA has expended 65% of its budget in 75% of the fiscal year.

CHNA Community Center grant: Jerry will speak to Abacus personnel on Thursday and talk about next steps. Hopefully a meeting will be set up between Abacus and the Community Center Advisory Group, with the thought that a schematic design be

available on June 22, Old Home Day. Thus far Abacus has not billed any hours; that should change with them having input regarding what each major group (COA, Planning Board, Board of Health and Recreation Commission) needs in a community center.

Friends of the COA: Joanne reported that this year's cultural programs are completed and the Friends are now working on the 25th anniversary of the Friends Annual Meeting, which has Alex Chen as its speaker. She also reported that since an anonymous donor offered to match other gifts to the Friends up to a certain level, donations have exceeded what the donor would double. Donations are still welcome but there will be no more gift-matching this year since the goal has been exceeded. The Friends will place a Mother's Day donation ad in the Mosquito again this year.

Minuteman Senior Services (MMSS): Donna did not attend this month's meeting due to a conflict. She does not feel we benefit at all from having a representative at the meetings. An agenda item should be added for next month to discuss whether to continue having such a representative.

Old/New Business:

- Transportation Advisory Group: The group has not met since the agreement with Lyft has been secured.
- Strategic Planning Update: Maxine, Donna and Abha are working on updating the plan. Last year the board approved an Aging in Place initiative and Maxine wants to know if anything has been done in this regard. An agenda item should be added to next month's meeting to discuss this issue.
- Woodward Housing: Walter went to a Woodward housing meeting, the main topic of which was water management. Walter feels we need to give Dan Gainsborough, the Woodward Housing contractor, a list of items that we feel should be considered for these units; if not implemented immediately, provisions should be made for them to be added easily at a later date. Items include grab bars, wide doors, discussion of toilet height for seniors, and stairs wide enough to allow for a chair lift. An agenda item should be added to next month's meeting to discuss this list. David and Walter will work on it prior to the meeting.

Next Meeting: The next COA Board meeting will be held on Tuesday, May 21, 2019 at 10:30 a.m. in Town Hall. This meeting adjourned at 11:30 p.m.

Documents Provided:

- ∨ Meeting agenda
- ∨ Board meeting minutes from March 2019 meeting
- ∨ COA Outreach and Program Manager Report for March 2019
- ∨ Social Worker Report dated March 2019
- ∨ COA Director's Report dated April 16, 2019
- ∨ Financial update dated March, 2019

Submitted by Verna Gilbert, Secretary